



Occupancy

### Ongoing Reporting Occupancy

Once your SB Loop application has been approved, to continue to receive the ongoing subsidy your vanpool must maintain on a monthly basis an average 50% or greater occupancy rate. Please refer to the table below, which identifies the specific monthly target by van size that must be maintained to continue participating in SB Loop.

Van Size (Driver + Passengers)	Minimum Monthly Average Occupancy To Meet 50% Requirement
7 Passenger Van	4
8 Passenger Van	4
9 Passenger Van	5
10 Passenger Van	5
11 Passenger Van	6
12 Passenger Van	6
13 Passenger Van	7
14 Passenger Van	7
15 Passenger Van	8

**Example:** An 11-passenger van has a monthly target average of 6 passengers, and there are 8 passengers assigned to this vanpool. The vanpool commuted 22 days; on 16 days there were 8 passengers and on 6 days there were 7 passengers. The monthly average is calculated as follows: (16 days X 8 passengers = 128) plus (6 days X 7 passengers = 42). The monthly passenger total was 128 + 42 = 170 passengers. The 170 passengers divided by 22 days results in a monthly average of 7.727 passengers per day. This van meets the 50% minimum occupancy requirement for this month.